

Members Present: Leighton Price, Alan Zanotti, Christine Pratt, Charlie Bletzer, Dick Quintal, Richard Knox & Donna Fernandes

7:00 pm Call to Order and Public Comment—

There is no public comment at this time.

7:00 pm Board Follow-up Items —

One Park Place Ownership of Spaces: No written agreements exist stating who owns the property next to New Hope Church. Since the Town is asking us to hold off on striping until ownership is determined, Mr. Burke will ask Pat O'Brien to attend meeting to clarify and set the schedule for painting of spaces.

Litter Pickup: Mr. Burke believes it will be a small effort to clean the lots, and wants to schedule the first clean up for Monday through Wednesday, next week. He will monitor the amount of trash picked up and determine whether it is necessary to ask the Town Manager's office for extra trash barrels.

Special Senior Permit: Mr. Burke sent a response letter to the customer that requested a special senior permit. He has not heard back.

Action Plan: COMPLUS is collecting on many Out of State violations. Mr. Burke will report results for March at the next meeting.

Special Events: Staff is calling Special Event Coordinators, reminding them they need to submit parking impact reports for their special event to Park Plymouth one month in advance.

Striping of Lots: We cannot stripe parking stalls until the weather is 40 degrees or more. Mr. Burke anticipates painting will begin April 1.

Waterfront Festival: The Chamber of Commerce submitted a letter requesting a paid parking exemption for their annual Downtown Plymouth Waterfront Festival, August 27, 2011. Requested blocked spaces include spaces from the corner of Brewster Street to Union Street, from 6:00 am to 8:00 pm, and the back half of Jenney Pond parking lot from 1:00pm-4:00pm for their Motor Heads Cruise In car show.

Mr. Zanotti motions and Mr. Knox seconds to approve the Chamber's request **Passed | 7-0-0**

Valet Parking: As Park Plymouth enters the paid parking season, staff will coordinate with valet drivers at East Bay Grille to make sure they do not valet cars into our lots. Mr. Bletzer shares a letter Mr. Paul Barbato, owner of East Bay Grille, wrote to the Board apologizing for any inconvenience caused when their valets parked customer cars in the Fishermen and Bus RV lot on St. Patrick's Day. He further suggests East Bay lease the Bus RV lot, St. Patrick's Day in 2011.

Office Issues: The landlord was responsive to our complaint about cleanup issues in Mr. Burke's office and sent someone in to handle them.

Mike Landers: Financial issues with DCR have placed Project Arts free waterfront concerts and Lenny Vas concerts in jeopardy. Mr. Quintal plans to speak with Senate President Therese Murray about finding a solution to this at their meeting next week.

East Bay Proposal: Mr. Price will acknowledge East Bay Grille's offer to lease our lots on St. Patrick's Day in 2011, and Mr. Burke will evaluate the proposal in time for next year.

Mr. Knox motions and Mr. Zanotti seconds that unless something significant changes with parking in that area, we accept East Bay Grille's proposal.

Mr. Bletzer states he will abstain from the vote but suggests sticking to a one-day request for St. Patrick's Day, only.

Passed | 5-0-2

Mr. Quintal and Mr. Bletzer abstain.

Preparations for 2011 Paid Parking Season—

Signage: Staff will install signage at the bottom of the Courthouse indicating way finding to the free Russell Street lot. Guidelines Seal and Save is striping the lots but Park Plymouth will come back with a proposal to handle the on-street striping. Next year Mr. Burke wants to bag the pay and displays.

Selection Committee for Meter Equipment RFP: Mr. Burke suggests three PGDC members represent this committee. The Board discusses having Mr. Price, Ms. Pratt, and Mr. Burke represent PGDC, and asking the Town Manager to recommend someone from their office represent, too. Mr. Burke will reach out to Mrs. Arrighi.

Mr. Knox motions and Mr. Bletzer seconds to create a RFP Selection Subcommittee, consisting of Mr. Price, Ms. Pratt and a person identified by Town Hall. If Town Hall cannot identify someone from their staff, the PGDC Board shall appoint another of its members

Passed | 7-0-0

Risk Assessment Policy: The auditors received the revised policy and we are still waiting for response. PGDC needs a disposition so we can vote on adopting the policy.

Plymouth Guide: Each year Park Plymouth advertises the parking map in the Plymouth Guide, for \$1,000 annually. The cost to advertise in the publication has increased \$200.00 this year, and the Board discusses whether to purchase at this year's rate or pass on the offer. Ms. McDonough will confirm advertising is placed in the 2011 spring and fall editions.

Mr. Zanotti motions and Mr. Bletzer seconds to purchase advertising in the 2011 editions of the spring and Fall Plymouth Guide for an annual rate of \$1200.00

Passed | 6-1-0

Mr. Knox opposes.

Mr. Quintal motions and Mr. Zanotti seconds if the correct map is not used, we no longer advertise

Passed | 6-1-0

Mr. Knox opposes.

Workshop Update: The Board comments on their impressions of workshop participation. Mr. Burke will reach out to Selectman Candidate Mr. Jones, as he expressed concerns about Park Plymouth operations.

Plymouth Multimodal Facility Study: There are three public meetings; March 29, May 11 and another in September. The final site selection will happen in December. The committee is defining the overall parking and visitor services needs in different portions of the footprint and bus berths.

8:18 pm

OCPC & Mass Guides Promoted Bike Week Events—

The Board reviews a proposal submitted by Mr. Price for a Mass. Bike-week event on Saturday, May 14th, 9:00am to noon. Activities include bike safety and group rides from Cordage Park through to Morton Park. Organizers will block parking on the East side of the waterfront from Nelson Park to Brewster Gardens from 9am until noon. Since the event promotes an efficient, alternative form of transportation and PGDC purchased bike racks, Mr. Price asks the Board to consider supporting the event by sponsoring payment of the event insurance, if OCPC cannot locate another sponsor.

Mr. Knox motions and Mr. Quintal seconds PGDC pay up to \$275, if OCPC cannot locate another sponsor to pay for the event insurance.

Passed | 6-0-1

Mr. Price will flesh out details a bit more and come back to the Board with additional info on the blocked parking spaces.

OCPC Special Events Traffic Mgt. Plan Scope of Work: This work begins in October. The IT Consultant for the Master Plan for Special Events is working to develop a traffic model to simulate downtown traffic during small and large events. Comments on the model are coming back the second Wednesday of April.

Invitation to Appear at Selectmen's Meeting: Town Manager's office invited PGDC to attend the BOS meeting next week at 7:30p to hear Plymouth Redevelopment Authority's progress report on the 1820 Courthouse.

8:30 pm

Financial Information—

Ms. Pratt followed up with the auditor, who wants us to develop a Capital Plan.

Bills:

BARCO Products Company

Equipment for Striping

Invoice # 031100457

\$279.38

COMPLUS

Invoice # 20136

Ticket Processing Fee & Delinquent Notices \$808.88

Northeast Printing & Graphics

Invoice # 10926

25 11x17 Parking Workshop Posters \$19.92

Northeast Printing & Graphics

100 Parking Posters

April 1 start date \$47.81

Lisa L. Santos Accounting Services

Invoice # 805

Accounting Services Rendered \$920.00

Mr. Quintal motions and Mr. Bletzer seconds to pay the bills as presented Passed | 7-0-0

Shichigahama: Destination Plymouth recognizes Japan as one of the leading tourism groups to visit Plymouth and they have contributed to our revenue stream significantly. Ms. Pratt suggests PGDC consider donating to the Shichigahama Relief Fund, established by Rotary Club of Plymouth. Because this donation will be outside of PGDC's scope, they must receive endorsement from the Board of Selectmen, first.

Mr. Knox motions and Mr. Quintal seconds to contribute \$5,000.00 to Shichigahama Passed | 7-0-0

8:46 pm Mr. Knox motions and Mr. Bletzer seconds to adjourn Passed | 7-0-0

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: _____ Date: _____
Alan P. Zanotti, Secretary